



EDGA Director of Competitions - Role Description

English Disc Golf Association

Version	1.0
Status	Approved
Adopted	July 2026
Next review	July 2027
Document owner	EDGA Board
Classification	Public

1. Role title

Director of Competitions

2. Organisation

English Disc Golf Association (EDGA)

3. Type of role

Volunteer Board role

4. Purpose of the role

The Director of Competitions leads EDGA's competitions area. The role helps shape the EDGA Tour and national competition structure, supports Tournament Directors, improves standards and systems, and brings clear competition proposals and updates to the wider EDGA Board.

This is a leadership and coordination role. It is not expected that one person personally runs every EDGA Tour event, answers every player query or administers every system. The Director should be supported by Tournament Directors, Board colleagues and specific volunteer leads.

5. Why the role matters

Competitions are one of the most visible parts of EDGA's work. A good competition structure gives players a clear season to take part in, helps Tournament Directors run better events, supports clubs and courses, and gives EDGA useful evidence about participation and demand.

The Director of Competitions helps make that structure fair, practical and sustainable.

6. Main responsibilities

Lead the EDGA Tour and competition structure

- Help set the purpose, shape and priorities of the EDGA Tour.
- Recommend Tour formats, divisions, qualification routes and competition categories.
- Keep the Tour structure understandable for players and realistic for Tournament Directors.
- Review what is working and what needs to change each season.
- Make sure competition decisions support EDGA's wider aims and policies.

Plan the competition calendar

- Lead the process for building the annual EDGA Tour calendar.
- Work with clubs, venues and Tournament Directors to avoid avoidable clashes and spread events sensibly across the season.
- Bring proposed calendar decisions to the Board where needed.
- Keep an eye on the balance of event types, regions, courses and player groups.

Support Tournament Directors

- Be the main Board-level contact for TDs running EDGA Tour events.

- Maintain clear guidance for TDs on Tour expectations, standards, registration, scoring and reporting.
- Help TDs understand what EDGA needs from an event and what support is available.
- Encourage sharing of good practice between TDs.
- Make sure TD feedback is heard when EDGA reviews Tour rules and standards.

Maintain Tour standards

- Own the overall EDGA Tour standards and keep them up to date.
- Help set minimum expectations for player communication, registration, scoring, safety, course preparation and event reporting.
- Support consistency across events without making every event feel identical.
- Work with the Board on issues that affect conduct, safeguarding, equality, inclusion, complaints or disciplinary processes.

Coordinate scoring and registration systems

- Oversee EDGA's approach to registration and scoring systems, including Tjing, PDGA Live or other agreed tools.
- Make sure TDs have clear guidance on which systems to use and how they fit together.
- Identify recurring system problems and work with the right volunteers or providers to improve them.
- Avoid becoming the only person who knows how the systems work by documenting key processes and involving others.

Use data and feedback

- Use membership, entry, Tour, division and survey data to inform decisions.
- Look for patterns in demand, access, participation, cancellations, waitlists and division growth.
- Share useful findings with the Board and, where appropriate, with members and TDs.
- Make recommendations based on evidence, while recognising that volunteer capacity and course availability also matter.

Consult and communicate

- Consult TDs, players, clubs and Board colleagues before major changes to the Tour structure.
- Help explain competition decisions clearly and calmly.
- Work with EDGA communications volunteers so players know what is happening and where to find information.
- Keep Board colleagues updated on risks, opportunities and decisions needed.

Work with the EDGA Board

- Attend Board meetings where possible and contribute to wider EDGA decisions.
- Provide regular updates on competitions, Tour planning, TD support and any risks.
- Bring proposals to the Board when changes need approval or wider input.
- Work with other Directors and officers where responsibilities overlap, including membership, finance, communications, development, equality and conduct.

7. What the role is not expected to do alone

The Director of Competitions should not be expected to:

- Run every EDGA Tour event.
- Personally handle every player entry or waiting list issue.
- Be the sole technical administrator for Tjing, PDGA Live or other systems.
- Write all Tour communications alone.
- Produce every data report without support.
- Resolve every conduct or complaint issue without the proper EDGA process.
- Carry the entire competitions workload without a small support team.

8. Useful experience

The role would suit someone who has some of the following:

- Experience as a Tournament Director, assistant TD, club organiser or regular Tour player.
- A good understanding of disc golf competition formats and player needs.
- Confidence working with volunteers and listening to different views.
- A practical approach to systems, spreadsheets, registration or scoring tools.
- Ability to make balanced decisions and explain them clearly.
- Willingness to work as part of a Board and support EDGA's policies.

You do not need to be the most experienced TD in the country. The role needs judgement, organisation, curiosity and a willingness to build a better structure with others.

9. Likely time commitment

This is a volunteer role, so the workload should be kept realistic. The role will be busier during calendar planning, Tour launch, major registration periods and season review. A sensible expectation would be a few hours in a normal week, with some busier patches.

EDGA should recruit supporting volunteers so that system admin, TD resources, data work and communications do not all sit with the Director.

10. Support available

The Director should be supported by:

- The wider EDGA Board.
- Tournament Directors and event teams.
- A small competitions working group or named support volunteers.
- Existing TD guidance, Tour standards and previous Tour reports.
- EDGA policy documents including Code of Conduct and Equality, Diversity and Inclusion guidance.

11. Success in the role could look like

- TDs know who to speak to and what EDGA expects from Tour events.
- The Tour calendar is published in good time and has a clear rationale.
- Players understand registration, divisions, scoring and Tour points more easily.
- Tour standards are clearer and more consistent.
- Data and feedback are used to improve the Tour each year.
- More of the competitions workload is shared across a small team.
- The Board has clear information when competition decisions are needed.

12. How to apply

To express interest, please use the EDGA contact form and choose EDGA Tour & Competitions as the enquiry topic.

In your message, please include:

- Your name.
- Your disc golf, event or volunteer experience.
- Why you are interested in the role.
- What you think the competitions area needs next.
- What support would help you do the role well.

Apply at discgolfengland.com/contact/?topic=tour.

The EDGA Board will review expressions of interest and contact applicants about the next step.